Your Company Ltd

RISK ASSESSMENT & METHOD STATEMENT

Roof Replacement - Commercial Warehouse

Reference	EX0002
Issue	1
Assessment Date	14/11/2026
Review Date	14/11/2027
Client	Your Client Ltd
Site Location	Commercial warehouse, Manchester
Assessor	Your Name, Health & Safety Manager

Executive Summary

Comprehensive Risk Assessment and Method Statement (RAMS) for the complete removal and replacement of a 500sqm flat roof membrane on a commercial warehouse in Manchester. The project involves 4 operatives over a 2-week duration. Key risks managed include working at height, hot works, manual handling, and weather exposure, strictly adhering to UK legislation including CDM Regulations 2015 and Work at Height Regulations 2005.

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1. Project Details

Client:	Your Client Ltd	**Site Location:**	Commercial warehouse, Manchester
Assessment Date:	14/11/2026	**Review Date:**	14/11/2027
Assessor:	Your Name, Health & Safety Manager	**Staff Count:**	4

2. Method Statement

Step 1: Site Setup & Mobilisation — Arrive at site, sign in, and attend the principal contractor's site induction. Verify the location of welfare facilities and emergency assembly points.

Step 2: Pre-Start Checks — Site supervisor to check weather forecast. Review the R&D Asbestos Survey. Inspect the previously erected perimeter scaffolding and sign the scaffold handover certificate/register.

Step 3: Exclusion Zone — Establish a ground-level exclusion zone using Heras fencing beneath the work area. Secure the rubbish chute and place the covered waste skip.

Step 4: Hoisting Equipment Setup — Erect and test the gin wheel/hoist for lifting materials. Establish a safe lifting zone on the roof.

Step 5: Stripping Existing Roof — Begin stripping the existing roof felt in manageable sections. Cut into strips and transport via wheelbarrow to the rubbish chute. Maintain a clean work area.

Step 6: Decking Inspection — Carefully expose and inspect the underlying decking for rot or structural weakness. Rectify any fragile areas using load-spreading boards before proceeding.

Step 7: Surface Preparation — Sweep the deck clean of all debris, dust, and fixings. Apply the primer if specified, observing COSHH requirements and wearing appropriate PPE.

Step 8: Membrane Installation — Unroll the single-ply membrane and allow it to relax. Position the sheets ensuring adequate overlaps as per the manufacturer's specification.

Step 9: Welding and Detailing — Issue a Hot Work Permit. Use hot air welders to seal the seams and install edge detailing. Perform a continuous fire watch.

Step 10: Quality Check & Fire Watch — Inspect all seams with a seam probe. Maintain a fire watch for a minimum of 60 minutes after the last hot works have been completed.

Step 11: Site Clearance — Remove all tools, surplus materials, and waste from the roof. Perform a final housekeeping sweep and sign out of the site.

Resources Required

- 4x Qualified Roofing Operatives (CSCS Blue/Gold Card holders)
- NASC TG20:21 compliant perimeter scaffolding (erected by others prior to start)
- Enclosed rubbish chute and covered skip
- 110v Hot air welding equipment, extension leads, and generator/transformer
- Manual handling aids (wheelbarrows, gin wheel/hoist)
- Safety knives, seam probes, and hand tools

- 2x 9kg Dry Powder / Foam Fire Extinguishers (BS EN 3)
- First aid kit, burns kit, and chemical spill kit

Site Setup

Upon arrival, liaise with site management to establish a securely fenced ground-level exclusion zone directly beneath the roof works. Connect to provided 110v power supplies or position the generator in a well-ventilated area away from air intakes. Verify welfare facilities (toilets, running water, rest area) are within 50m of the work area. Clearly segregate pedestrian walkways from the skip loading area.

3. ALARP Justification

As Low As Reasonably Practicable (ALARP) Declaration

The residual risks identified in this assessment have been reduced to as low as reasonably practicable (ALARP) through the strict application of the hierarchy of control. Fall risks have been isolated via the use of perimeter scaffolding (edge protection). Fire risks have been controlled via permit systems and engineering controls (hot air instead of naked flames where possible). Safe systems of work, mechanical lifting aids, and specific PPE (EN compliant) act as final barriers. Implementing further risk reduction measures, such as full roof enclosures or automated installation, would be grossly disproportionate in terms of cost and time relative to the minor additional safety benefit gained. This assessment will be continually reviewed against changing site and weather conditions.

4. Risk Matrix Reference

	Negligible (1)	Minor (2)	Moderate (3)	Major (4)	Catastrophic (5)
Almost Certain (5)	5	10	15	20	25
Likely (4)	4	8	12	16	20
Possible (3)	3	6	9	12	15
Unlikely (2)	2	4	6	8	10
Rare (1)	1	2	3	4	5

1-5 Low 6-12 Medium 15-25 High

5. Risk Assessment

1. Working at Height - Fall from Roof Edge

20 HIGH → 5 LOW

Description	Risk of operatives falling from the unprotected edge of the flat roof during felt stripping and membrane installation.		
Persons at Risk	Staff		
Control Measures	• Install continuous perimeter scaffolding with double guardrails and toe boards (NASC TG20:21 compliant) around the entire roof perimeter as per Work at Height Regulations 2005. • Obtain and verify the scaffold handover certificate before any operatives access the roof. • Ensure no work takes place outside the protected scaffolding perimeter. • Conduct weekly scaffold inspections by a CISRS qualified competent person.		
Initial Risk (Pre-Control)	Likelihood **4**	Severity **5**	Score **20** (High)
Residual Risk (Post-Control)	Likelihood **1**	Severity **5**	Score **5** (Low)

2. Working at Height - Fall through Fragile Decking

15 HIGH → 5 LOW

Description	Risk of falling through degraded, rotten, or inherently fragile roof decking materials discovered once the existing felt is stripped.		
Persons at Risk	Staff		
Control Measures	• Treat all uncovered decking as fragile until a competent person has physically inspected and verified its structural integrity. • Use crawling boards or load-spreading staging (BS EN 131) when moving across untested or suspect decking. • If large areas of fragile decking are identified, install underslung safety netting (BS EN 1263-1) beneath the work area. • Operatives to wear safety harnesses and lanyards attached to a tested lifeline system (BS EN 795) if edge protection or staging cannot fully mitigate the risk.		
Initial Risk (Pre-Control)	Likelihood **3**	Severity **5**	Score **15** (High)
Residual Risk (Post-Control)	Likelihood **1**	Severity **5**	Score **5** (Low)

3. Working at Height - Scaffold Access/Egress

12 MEDIUM → 4 LOW

Description	Operatives slipping or falling while ascending or descending the scaffold access ladders.		
Persons at Risk	Staff		
Control Measures	• Ladders must be Industrial Class 1 or EN131 Professional standard, secured at the top, and extending at least 1m above the landing platform. • Maintain three points of contact at all times when using ladders. • Implement a 'no tool carrying' rule on ladders; all tools and small materials must be hoisted or pulled up in a secure bag. • Ladder access points must be fitted with self-closing scaffold gates.		
Initial Risk (Pre-Control)	Likelihood **3**	Severity **4**	Score **12** (Medium)
Residual Risk (Post-Control)	Likelihood **1**	Severity **4**	Score **4** (Low)

4. Working at Height - Dropped Objects

16 HIGH | 4 LOW

Description	Stripped felt, tools, or debris falling from the roof or scaffold, potentially striking persons below.		
Persons at Risk	Public, Staff, Contractors		
Control Measures	• Establish a physical exclusion zone at ground level using Heras fencing, restricting all pedestrian and vehicle access below the work area. • Install a closed rubbish chute system securely tied to the scaffold for the safe lowering of stripped felt and debris into a covered skip. • Fit brick guards and debris netting (BS EN 1263) to the perimeter scaffolding. • Tether all hand tools when working near the roof edge.		
Initial Risk (Pre-Control)	Likelihood **4**	Severity **4**	Score **16** (High)
Residual Risk (Post-Control)	Likelihood **1**	Severity **4**	Score **4** (Low)

5. Hot Works - Fire Ignition

15 HIGH | 5 LOW

Description	Ignition of timber decking, existing felt, or building insulation due to hot air welding or torch-applied detailing.		
Persons at Risk	Staff, Public		
Control Measures	• Implement a strict Hot Work Permit system as per the Regulatory Reform (Fire Safety) Order 2005. • Maintain a minimum of two suitable fire extinguishers (e.g., 9kg Dry Powder / Foam, BS EN 3 certified) on the roof during hot works. • Clear all combustible debris and dust from the area prior to commencing hot air welding. • Maintain a continuous fire watch during works and for a minimum of 60 minutes after hot works cease.		
Initial Risk (Pre-Control)	Likelihood **3**	Severity **5**	Score **15** (High)
Residual Risk (Post-Control)	Likelihood **1**	Severity **5**	Score **5** (Low)

6. Hot Works - Thermal Burns

12 MEDIUM → 6 MEDIUM

Description	Operatives sustaining contact burns from hot air welding equipment or heated single-ply membrane.		
Persons at Risk	Staff		
Control Measures	• Operatives to wear heat-resistant gauntlets/gloves (EN 407 compliant) when handling hot equipment. • Long-sleeved flame-retardant workwear must be worn to protect exposed skin. • Never leave hot air welders unattended whilst switched on. • Provide immediate access to a burns first aid kit containing hydrogel dressings.		
Initial Risk (Pre-Control)	Likelihood **4**	Severity **3**	Score **12** (Medium)
Residual Risk (Post-Control)	Likelihood **2**	Severity **3**	Score **6** (Medium)

7. Manual Handling - Lifting Heavy Rolls

12 MEDIUM → 6 MEDIUM

Description	Musculoskeletal injuries (strains, sprains) from lifting and carrying heavy rolls of single-ply membrane and insulation boards.		
Persons at Risk	Staff		
Control Measures	• Conduct a manual handling assessment as required by the Manual Handling Operations Regulations 1992. • Use mechanical lifting aids (e.g., a gin wheel or hoist) to transport rolls from ground level to the roof. • Apply a two-person team lift technique for any rolls exceeding 20kg. • Store materials close to the point of use to minimise carrying distances.		
Initial Risk (Pre-Control)	Likelihood **4**	Severity **3**	Score **12** (Medium)
Residual Risk (Post-Control)	Likelihood **2**	Severity **3**	Score **6** (Medium)

8. Manual Handling - Stripping and Moving Old Felt

12 MEDIUM → 6 MEDIUM

Description	Back injuries and fatigue from forcefully ripping up old felt and manually transporting dense, heavy waste across the roof.		
Persons at Risk	Staff		
Control Measures	• Use mechanical roof strippers or long-handled scraper tools to reduce bending and stooping. • Cut waste felt into smaller, manageable sections (max 15kg) before moving. • Use wheelbarrows or roof trolleys to transport waste felt to the disposal chute. • Rotate tasks among the 4 operatives to reduce repetitive strain and fatigue.		
Initial Risk (Pre-Control)	Likelihood **4**	Severity **3**	Score **12** (Medium)
Residual Risk (Post-Control)	Likelihood **2**	Severity **3**	Score **6** (Medium)

9. Weather Exposure - High Winds

15 HIGH → 5 LOW

Description	Large sheets of single-ply membrane acting as a sail in high winds, knocking operatives off balance or off the roof.		
Persons at Risk	Staff		
Control Measures	• Site supervisor to monitor local weather forecasts daily prior to commencing work. • Suspend all membrane unrolling and handling if wind speeds exceed 23mph (or the manufacturer's specified safe limit). • Keep membrane rolls tied down or weighted until immediately required for installation. • Secure any partially installed membrane immediately if wind speeds suddenly increase.		
Initial Risk (Pre-Control)	Likelihood **3**	Severity **5**	Score **15** (High)
Residual Risk (Post-Control)	Likelihood **1**	Severity **5**	Score **5** (Low)

10. Weather Exposure - Rain and Wet Surfaces

16 HIGH | 8 MEDIUM

Description	Rain rendering the existing felt, decking, or new single-ply membrane highly slippery, leading to slips and falls.		
Persons at Risk	Staff		
Control Measures	• Suspend work during heavy rain as per site safety rules. • Operatives must wear safety boots with high slip resistance ratings (EN ISO 20345 SRC or S3). • Use squeegees to clear standing water from work areas before resuming tasks. • Keep walkways clear of mud and debris which exacerbate slipping risks.		
Initial Risk (Pre-Control)	Likelihood **4**	Severity **4**	Score **16** (High)
Residual Risk (Post-Control)	Likelihood **2**	Severity **4**	Score **8** (Medium)

11. Weather Exposure - UV Radiation and Heat

12 MEDIUM | 6 MEDIUM

Description	Exposure to direct sunlight on the open roof causing sunburn, dehydration, and heat exhaustion.		
Persons at Risk	Staff		
Control Measures	• Provide high-factor (SPF 30+) broad-spectrum sunscreen and mandate its application. • Ensure operatives wear shirts at all times (no bare chests) as per site rules. • Provide unlimited access to cool drinking water in the welfare facilities and encourage frequent hydration. • Schedule physically demanding tasks (like stripping) for cooler parts of the day if a heatwave is forecast.		
Initial Risk (Pre-Control)	Likelihood **4**	Severity **3**	Score **12** (Medium)
Residual Risk (Post-Control)	Likelihood **2**	Severity **3**	Score **6** (Medium)

12. Hazardous Materials - Asbestos Containing Materials (ACM)

10 MEDIUM | 5 LOW

Description	Inhalation of asbestos fibres if existing roof felt or underlying insulation panels contain unidentified ACMs.		
Persons at Risk	Staff, Public		
Control Measures	• Review the Refurbishment and Demolition (R&D) Asbestos Survey for the warehouse prior to starting works, in compliance with Control of Asbestos Regulations 2012. • All 4 operatives must hold current Asbestos Awareness (UKATA/IATP) certification. • If suspect materials are discovered, STOP WORK immediately, clear the area, and notify the site manager to arrange testing. • Do not aggressively scrape or cut suspect materials.		
Initial Risk (Pre-Control)	Likelihood **2**	Severity **5**	Score **10** (Medium)
Residual Risk (Post-Control)	Likelihood **1**	Severity **5**	Score **5** (Low)

13. Hazardous Materials - Adhesives and Primers (COSHH)

12 MEDIUM | 3 LOW

Description	Inhalation of fumes or skin contact with solvent-based primers or adhesives used for the single-ply membrane.		
Persons at Risk	Staff		
Control Measures	• Conduct a specific COSHH assessment for all primers, adhesives, and sealants used on site (COSHH Regs 2002). • Ensure excellent natural ventilation on the open roof disperses fumes. • Wear chemical-resistant nitrile gloves (EN 374) and safety goggles (EN 166) when applying liquid chemicals. • Store chemicals in a secure, shaded, well-ventilated lockbox when not in use.		
Initial Risk (Pre-Control)	Likelihood **4**	Severity **3**	Score **12** (Medium)
Residual Risk (Post-Control)	Likelihood **1**	Severity **3**	Score **3** (Low)

14. Tools and Equipment - Cuts from Knives

12 MEDIUM → 6 MEDIUM

Description	Severe cuts or lacerations to hands/legs when using utility knives to trim the single-ply membrane or old felt.		
Persons at Risk	Staff		
Control Measures	• Mandate the use of safety knives with auto-retracting blades where practicable (PUWER 1998). • Operatives to wear cut-resistant gloves (EN 388 Level 3 or higher) on the non-knife hand. • Always cut away from the body and ensure a stable cutting surface is used. • Dispose of blunt or broken blades immediately in a designated sharps bin.		
Initial Risk (Pre-Control)	Likelihood **4**	Severity **3**	Score **12** (Medium)
Residual Risk (Post-Control)	Likelihood **2**	Severity **3**	Score **6** (Medium)

15. Site Environment - Slips, Trips, and Falls (Level)

12 MEDIUM → 6 MEDIUM

Description	Tripping over trailing cables from hot air welders, discarded offcuts, or uneven roof decking.		
Persons at Risk	Staff		
Control Measures	• Implement a strict 'clean as you go' housekeeping policy, clearing offcuts into the rubbish chute immediately. • Suspend all 110v cables for hot air welders on cable hooks or route them away from primary walkways. • Clearly mark any unavoidable changes in roof elevation or trip hazards with high-visibility spray/tape. • Ensure all access routes to and from the ladder points remain totally unobstructed.		
Initial Risk (Pre-Control)	Likelihood **4**	Severity **3**	Score **12** (Medium)
Residual Risk (Post-Control)	Likelihood **2**	Severity **3**	Score **6** (Medium)

6. Required PPE


Head protection


Eye protection


Hi-vis clothing


Gloves


Safety footwear

- Safety Boots (EN ISO 20345 S3 or SRC)
- Safety Helmet (EN 397) - required for all ground-level work and scaffolding access
- Hi-Vis Vest/Jacket (EN ISO 20471 Class 2 or 3)
- Cut-resistant Gloves (EN 388 Level 3+) for stripping/cutting
- Heat-resistant Gloves (EN 407) for hot works
- Chemical-resistant Gloves (EN 374) for primers/adhesives
- Safety Goggles (EN 166 1B) for chemical handling

7. Site Rules

1. All personnel must sign in at the site office and attend the site induction before commencing work.
2. No work to commence until the scaffold handover certificate has been verified.
3. A Hot Work Permit must be issued and signed daily before any hot air welding takes place.
4. No entry into the ground-level exclusion zone during overhead works.
5. Mandatory PPE zones must be respected at all times.
6. Strict 'clean as you go' housekeeping policy; no trailing debris.
7. Shirts must be worn at all times (no bare chests).
8. Radios and personal headphones are strictly prohibited on the roof.
9. Any discovery of suspect asbestos material requires an immediate STOP to all works.

8. Competency Requirements

Qualification	Description	Required For	Verification
CSCS Card (Blue - Skilled Worker or Gold - Supervisor in Roofing)	Demonstrates specific occupational competence in roofing trades and baseline health and safety awareness.	All 4 operatives carrying out the roofing works.	Physical or digital card check on site induction to verify validity and category.
Asbestos Awareness (UKATA or IATP approved)	Essential training to recognise potential asbestos-containing materials (ACMs) in older buildings before disturbing them.	All operatives involved in stripping the existing roof felt/decking.	Review of training certificates prior to works commencing (must be dated within the last 12 months).
Emergency First Aid at Work (EFAW)	HSE-approved 1-day course providing skills to handle emergency injuries, burns, and falls.	At least one operative present on site at all times.	Certificate review - confirm the provider is recognised and the certificate is within its 3-year validity period.
Hot Works Training/Passport	Specific training in the safe use of hot air welding equipment, fire watches, and extinguisher use.	Any operative conducting hot air welding or acting as fire watch.	Review of training records and competency assessment by the site supervisor.

9. Regulatory Compliance

Regulation / Standard	Section	Relevance to This Assessment
Construction (Design and Management) Regulations 2015	Part 4 - General requirements for all construction sites	Ensures the site is safe, secure, and has adequate welfare facilities; requires a Construction Phase Plan for the roofing project.
Work at Height Regulations 2005	Regulation 6 - Avoidance of risks from work at height	Mandates the use of perimeter scaffolding (edge protection) as the primary control measure rather than relying solely on personal fall arrest systems.
Regulatory Reform (Fire Safety) Order 2005	Article 9 - Risk assessment	Drives the requirement for the Hot Work Permit system, provision of extinguishers, and the continuous fire watch during and after membrane welding.

Regulation / Standard	Section	Relevance to This Assessment
Manual Handling Operations Regulations 1992	Regulation 4 - Duties of employers	Requires the avoidance of manual handling where possible (e.g., using a hoist) and risk reduction (team lifting, cutting waste into smaller pieces).

10. Emergency Procedures

First Aid
The primary first aid kit and burns kit are located in the supervisor's vehicle/site office. Dedicated First Aider on site: [Insert Name].

Fire Emergency
In the event of a fire on the roof, attempt to extinguish only if small and safe to do so. Otherwise, sound the air horn, evacuate via the scaffold ladder immediately, and call 999. Do not re-enter the site.

Spillage Response
For chemical/primer spills, use the onboard spill kit granules to contain the liquid, preventing it from entering roof drainage outlets. Bag waste and dispose of as hazardous material.

Serious Injury
For serious injuries (e.g., fall or severe burn), dial 999 immediately. Do not move the casualty unless they are in imminent danger (e.g., fire). Apply emergency first aid, clear the access route for paramedics, and secure the scene for investigation.

Evacuation Point
Assembly Point: Main entrance car park, adjacent to the site notice board.

Emergency Contacts
Site Supervisor: [Insert Number], Project Manager: [Insert Number], Emergency Services: 999, HSE Incident Contact Centre: 0345 300 9923

11. Inspection & Monitoring

Supervision Arrangements
A working Site Supervisor (holding CSCS Gold or SSSTS) will be present at all times alongside the 3 operatives, ensuring continuous dynamic supervision of high-risk tasks (height, hot works).

Inspection Schedule
Daily visual checks of the work area and weather forecast prior to shift start. 7-day formal recorded inspections of the scaffolding by a competent person. Daily sign-off of the Hot Work Permit.

Responsible Person
Site Supervisor

Review Triggers
- Wind speeds exceeding manufacturer limits for membrane handling (typically >23mph)
- Onset of heavy rain or electrical storms
- Discovery of suspect asbestos-containing materials (ACMs)
- Any failure of edge protection or safety equipment
- Following any near-miss, accident, or first-aid incident

12. Incident & Near-Miss Reporting

Minor Injury
Administer first aid using the site kit. The injured person or supervisor must record the incident in the site Accident Book (BI 510) and complete an internal company incident report within 24 hours.

Serious Incident
STOP WORK IMMEDIATELY. Dial 999 for emergency assistance. Do not move the casualty unless they are in immediate danger. Secure the area and preserve the scene for HSE investigation. Notify the Principal Contractor and company H&S Director immediately.

Near-Miss Reporting
Report any near-miss (e.g., a dropped tool that misses a worker, or a small smoulder extinguished instantly) to the supervisor immediately. Log it on the near-miss reporting system, investigate within 48 hours, and brief the team on lessons learned during the next toolbox talk.

RIDDOR Reporting
The employer must report qualifying incidents to the HSE under RIDDOR 2013. This includes fatalities, specified injuries (e.g., fractures, severe burns), injuries leading to over 7 days' incapacitation, or dangerous occurrences (e.g., scaffold collapse). Report online at www.hse.gov.uk/riddor or by phone: 0345 300 9923.

Emergency Contacts
Site Supervisor: [Insert Number], Company H&S Lead: [Insert Number], Emergency Services: 999, HSE Incident Contact Centre: 0345 300 9923

13. Applicable Legislation

- Health and Safety at Work etc. Act 1974
- Construction (Design and Management) Regulations 2015
- Work at Height Regulations 2005
- Management of Health and Safety at Work Regulations 1999
- Manual Handling Operations Regulations 1992
- Regulatory Reform (Fire Safety) Order 2005
- Control of Substances Hazardous to Health Regulations 2002 (COSHH)
- Control of Asbestos Regulations 2012
- Provision and Use of Work Equipment Regulations 1998 (PUWER)
- Personal Protective Equipment at Work Regulations 1992 (as amended 2022)
- BS EN 3 - Portable Fire Extinguishers
- BS EN 131 - Ladders
- NASC TG20:21 - Good Practice Guidance for Tube and Fitting Scaffolding

14. Toolbox Talk

Roof Replacement Safety - Working at Height & Hot Works

10 minutes

Key Hazards	• Falling from the roof edge or through fragile decking. • Fire ignition and severe burns from hot air welding equipment. • Musculoskeletal injuries from lifting heavy membrane rolls and stripping old felt. • Slips, trips, and falls on the roof due to debris and trailing cables.
Key Controls	• Never step outside the scaffold edge protection and treat all uninspected decking as fragile. • Ensure a Hot Work Permit is active, fire extinguishers are at hand, and heat-resistant gloves are worn. • Always team-lift heavy rolls and use wheelbarrows for moving stripped waste to the chute. • Clean up offcuts continuously and route 110v cables safely to prevent trip hazards.
PPE Required	• Safety Boots (EN ISO 20345 S3) • Safety Helmet (EN 397) • Cut-resistant Gloves (EN 388) • Heat-resistant Gloves (EN 407)
Key Message	Our priority is preventing falls and fires. Stay within the edge protection, clean as you go, and never leave hot works equipment unattended.
Discussion Points	• Has everyone seen and understood the scaffold tag and its status? • Who will be managing the fire watch today, and where are the extinguishers located? • Are there any signs of high winds forecasted for this afternoon?

15. Site Staff Acknowledgment

I confirm that I have been inducted, understand the hazards identified, and agree to follow the control measures outlined in this assessment.

Name	Position	Date Signed	Verification
No staff acknowledgments recorded yet.			

Assessor Declaration & Client Acceptance

I confirm that this assessment has been prepared by a competent person and represents a suitable and sufficient assessment of the risks associated with the described work activity, in accordance with the Management of Health and Safety at Work Regulations 1999.

Prepared By (Assessor)	Accepted By (Client / Principal Contractor)
Your Name, Health & Safety Manager	
Name & Position	Name & Position
Signature	Signature
Date	Date